



Dear Carmel Christian Families,

Last night, we communicated that Carmel Christian School will pause on-campus instruction for the next two weeks. We have taken this action to be an active part of the solution to prevent the spread of Coronavirus (COVID-19) and to preserve the health and well-being of our Carmel Christian community.

Our plan for the next two weeks has been crafted to ensure our faculty and your students are equipped to use this time in the most productive manner possible. Our CCS team has made great strides in developing solutions for Distance Learning. However, we need a few more days to put the finishing touches on this program to ensure a good transition and your student's continued learning and success.

CCS Schedule ~ March 16 - March 27

Mon, March 16 - Tues, March 17: Winter Break

Wed, March 18 - Fri, March 20:

- No School (for Students)
- Faculty and Staff finalize preparations for Distance Learning
- CCS students visit campus to pick up materials (Schedule TBD)

IMPORTANT: *To uphold recommendations for social distancing, a detailed schedule is being developed to minimize the number of people on campus at any given time. A schedule for material pickup will be communicated to you by Tuesday, March 17. Please refrain from coming to campus prior to this communication.*

Mon, March 23: Distance Learning commences (Grades K-12)

Mon, March 23 - Fri, March 27: Distance Learning (Grades K-12)

At the present time, CCS Spring Break remains scheduled for April 10-17.

CCS Distance Learning Student Readiness

Your student will receive detailed instructions/next steps regarding the implementation of Distance Learning so they are prepared to get started on Monday, March 23. **This information will be e-mailed to your family on Friday, March 20.**

Students who regularly receive **Pathways** support services will continue to work with their assigned specialists throughout the Distance Learning period. Detailed instructions regarding this process will be communicated to you by Friday, March 20 by Kristi Scallin, Director of Pathways.

Technology Requirements:

Distance Learning will require student access to technology in the home. The success of your student is contingent upon having access to one of the following devices:

- Laptop or Desktop Computer

- Chromebook
- Tablet

To ensure full access to our CCS Distance Learning platform, please ensure the device your student will be using has access to both *Google Classroom* and *Google Meet*.

We are grateful that most of our Carmel Christian families have ready access to these devices. If you DO, please do not request an additional device from CCS as we are working from a finite inventory. However, if you DO NOT have a device for your student(s), our aim is to make provision for you.

Please complete [this form](#) for your Elementary and/or Middle School student(s) if you do not have a device available in your home and need to borrow a device from CCS.

All CCS High School students have a CCS-issued Chromebook. However, if your student requires a loaner and/or a replacement charger, please complete [this form](#).

The CCS Student Technology Request form supports all 3 Divisions. Please only submit **ONE FORM** per family.

CCS After School Activities

All CCS After-School activities are suspended until further notice. This includes, but is not limited to:

- Athletic Practices and Strength & Conditioning Training
- Arts Rehearsals
- Extended Day and Enrichment Program

We will be in touch soon regarding next steps for kicking off our CCS Distance Learning program, including a schedule for campus visits for material pickup this week. Thank you for your continued patience as we navigate this challenging situation. We are ever grateful for your partnership and prayerful support.

Sincerely,

Dr. Jay Hancock
Head of School

Carmel Christian
school

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"My command is this: Love each other as I have loved you." John 15:12

