









# Introducing



We are excited to announce our new school management system – RenWeb **School Management Software**. We're in the process of setting up RenWeb's **ParentsWeb** – a private and secure parents' portal that will allow parents and students to see academic information specific to them, while protecting their children's information from others.

All you need is an Internet-capable computer to view information such as:

- |   |   |
|---|---|
|  Attendance          |  Staff Directory and Teacher Email Addresses |
|  Daily Grades        |  Family Account Balances with Online Payment |
|  Homework            |  Teacher Websites                            |
|  Missing Assignments |  Other Useful School Information             |

If you haven't already signed up for your Parent **RenWeb** account, follow these easy instructions to access our easy-to-use **RenWeb ParentsWeb**:

- Make sure that the school has your email address in **RenWeb**.
- In Chrome, IE, Firefox, or Safari, go to [www.renweb.com](http://www.renweb.com) and click **Logins**.
- Type the school's District Code: **CML-NC**
- Click **Create New ParentsWeb Account**.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your ParentsWeb login. The link is active for 6 hours.
- Select the **Click to Create your ParentsWeb login** link.
- A web browser displays your **Name** and RenWeb **Person ID**.
- Type a **User Name, Password, and Confirm** the password.
- Now you are ready to login to **ParentsWeb**.



## Using **RenWeb ParentsWeb**:

When you first login, you will see the School's homepage. This area will give you basic information for the school. You can see Announcements, Important Dates to Note and are able to navigate to the various areas of **ParentsWeb**.

The areas accessible via the left side panel include:

- **School Information:**
  - On the **CALENDAR** link you are able to see upcoming events; view classwork and homework information. To view an event in greater detail, select the event on the calendar.
  - A **DIRECTORY** that includes pictures and email contact information for all CCS Faculty and Staff.
  - For a look at your student's teachers' websites, click on **CLASSES**. Here you will find details related to that teacher's class including Teacher's email, homework, gradebook, syllabus and even a class photo album.
  - **WEBFORMS** is the place for parents to change demographic data or fill out permission slips for your students or complete other forms from the school.
- **Student Information:** This is the area that pertains to the specific information for each of your students. The first screen visible is a snapshot of the student information. This includes grades, homework, attendance and more. To view an area in greater detail, click on that area in the left panel.
  - For a more detail grade progress report, click on **GRADES**. This will give you the specific information about individual assignments.
  - The **HOMEWORK** link will give specific details about the homework and projects assigned to your child.
  - The **BEHAVIOR** card will give you detailed information about any incidents in regards to your child.
  - The **MEDICAL** tab will give you medical information including medical events when your child has gone to see the school nurse.
  - The **SCHEDULES** page will give you a breakdown about what your child is doing throughout the school day.
- **Family Information:** This area will show you the vital information related to your family. This includes links and information for FACTS and also is the place you will be able to change your USERNAME and PASSWORD.

Together we can improve our children's academic development and the communication between our school and your home. If you have any questions about accessing or navigating the **RenWeb ParentsWeb** website, please contact [Mrs. Randi Brinker](mailto:brinkerr@carmelchristian.org) (brinkerr@carmelchristian.org) our school's **RenWeb** Parent Liaison.